



For the Attention of:

**MK SNAP Staff & Learners
Supported Living Providers
Parents and Carers
MK SNAP Centre Users
Local Authority Commissioners**

3 March 2020

Dear All

MK SNAP Policy Position on Managing Infectious Diseases (updated March 2020)

We would like to confirm our policy position on managing the risks from Coronavirus (COVID19) and ask you to note the following actions we are taking to reduce the risk to our service users and staff.

Exclusions

MK SNAP must be aware of, and abide by, exclusion requirements during an outbreak of an infectious disease. MK SNAP will follow the guidelines set out in our Sickness & infectious Disease Policy (updated Feb 2020).

For detailed information on exclusion, see the Public Health website: <https://www.gov.uk/topic/health-protection/infectious-diseases>

And in relation to Coronavirus (March 2020)

<https://www.gov.uk/government/publications/wuhan-novel-coronavirus-infection-prevention-and-control/wuhan-novel-coronavirus-wn-cov-infection-prevention-and-control-guidance>

Additional Note regarding Coronavirus March 2020

Any staff member or learner presenting with flu symptoms at MK SNAP **will be excluded until they have recovered** to reduce the risk of a virus spreading and in line with the latest guidance provided by Public Health (March 20)

All staff are reminded to take all the usual hygiene precautions during the current outbreak of this virus which presents as 'flu like' symptoms. Additional measures have been introduced to reduce the risk further including:

- Additional training on our policy position and hygiene measures
- Staff issued with personal additional supplies of antibacterial gels for use
- Guidance to staff on identifying any symptoms of concern
- Advising partners and service users of our position in relation to excluding learners that present with flu related symptoms

If you have any questions regarding our policy at MK SNAP please contact our Head of Learner Services, Caroline French, caroline.french@mksnap.org or 01908 690330. Our website www.mksnap.org will also have a copy of our policy position.

We would ask that you support this approach and take guidance from NHS 111 on the need to self-isolate to prevent the spread of infectious diseases.

With kind regards

A handwritten signature in black ink that reads 'ANG Novell'.

**Angela Novell
CEO MK SNAP**